



UK charity or church recipient application form

Please complete in BLOCK CAPITALS, using BLACK INK. Use a separate sheet if more space is required.

A. Contact details

Organisation name:	
Other/former name:	
Organisation's operating address (this address will be viewed publically online by Stewardship account holders):	
Postcode:	
Title: Mr/Mrs/Miss/Dr/Rev:	Surname:
Forenames:	
Contact address (if different from operating address above. This address will remain private):	
Postcode:	
Daytime telephone:	Mobile telephone:
Email:	Website:
Stewardship will communicate with you by email unless specified. To receive communications by post, please tick here <input type="checkbox"/>	
If you have received grants from Stewardship in the past, please insert your account number: <input type="text"/>	

B. Organisation details Please complete relevant sections only

Please provide a brief description of your main activity:

B(1). The following section is to be completed by CHARITIES ONLY

Do you promote or advance religion as part of your activities? Yes No

If yes, which faith are you advancing:

<input type="checkbox"/>	Christianity
<input type="checkbox"/>	Other (please state): <i>(if other, please refer to the important note below).</i>

IMPORTANT NOTE:
 Stewardship is an evangelical Christian charity. We therefore regret that we are unable to support charitable organisations whose activities include the advancement of a faith other than Christianity. If you wish to speak to a member of the Giving Services Team regarding this issue, please call Andy Lee or Barrie Thompson on 020 8502 8560.

B(2). The following section is to be completed by CHURCHES ONLY

Which denomination or stream does your church belong to?		What is the approximate size of your church?	
<input type="checkbox"/>	Anglican (e.g. Church of England, Church in Wales, Episcopalian)	<input type="checkbox"/>	0-49
<input type="checkbox"/>	Baptist	<input type="checkbox"/>	50-99
<input type="checkbox"/>	Brethren	<input type="checkbox"/>	100-149
<input type="checkbox"/>	Charismatic (including independent/non-denominational e.g. Vineyard, Pioneer)	<input type="checkbox"/>	150-199
<input type="checkbox"/>	Church of Scotland or other Presbyterian	<input type="checkbox"/>	200-499
<input type="checkbox"/>	Free Church denomination (e.g. Methodist, URC, Salvation Army)	<input type="checkbox"/>	More than 500
<input type="checkbox"/>	Other Evangelical Church, denomination, assembly or fellowship		
<input type="checkbox"/>	Pentecostal (e.g. Elim, AOG, Redeemed)		
<input type="checkbox"/>	Other (please specify):		

C. Charitable status

1. Charity registration number:	Formation date:	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>				
2. If excepted from charity registration, please:	<table border="1"> <tr> <td>Provide your HMRC Charities (Gift Aid) reference:</td> <td><input type="text"/></td> </tr> <tr> <td>State your approximate annual income:</td> <td>£ <input type="text"/></td> </tr> </table> <p>IMPORTANT: Please provide a copy of the relevant letter from HM Revenue & Customs, which confirms you are recognised as a charity for tax purposes. <input type="checkbox"/> Letter enclosed (please tick to confirm)</p>		Provide your HMRC Charities (Gift Aid) reference:	<input type="text"/>	State your approximate annual income:	£ <input type="text"/>
Provide your HMRC Charities (Gift Aid) reference:	<input type="text"/>					
State your approximate annual income:	£ <input type="text"/>					
3. If you have neither of the above, please provide more details about the charity. Please also enclose a copy of the charity's constituting document (e.g. Trust Deed, Company Mem & Arts, Constitution) for consideration:	<div style="border: 1px solid black; height: 100px; width: 100%;"></div> <p><input type="checkbox"/> Document enclosed (please tick to confirm)</p>					
4. If you expect to receive more than £10,000 per annum from Stewardship, please supply a copy of your last trustees' report and accounts.	<input type="checkbox"/> Document enclosed (please tick to confirm)					
5. Do you accept donations via your charity website?	How many people do you employ?					
<input type="checkbox"/> Yes	<input type="checkbox"/> 0-9					
<input type="checkbox"/> No	<input type="checkbox"/> 10-25					
If yes, please provide details of your current provider (e.g. own system, JustGiving etc.)	<input type="checkbox"/> 26-50					
<div style="border: 1px solid black; height: 50px; width: 100%;"></div>	<input type="checkbox"/> 51-250					
	<input type="checkbox"/> More than 250					

D. Bank details (For direct payments). Please note that this must be a UK account

Bank name and branch:	Account name:
Sort code: <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	Account number: <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>
Building Society reference/roll number (if applicable):	

IMPORTANT: Please provide an original, pre-printed item of bank stationery to verify your bank details. This should show your account name, number and sort code, e.g. a paying-in slip, voided cheque or bank statement. Bank stationery enclosed (please tick to confirm)

Please note: The grants that you receive from Stewardship will be paid monthly; however, the payment frequency and date of this payment can be changed online once your account has been approved.

E. Data protection

We may divulge your location to potential supporters in order to identify that you are the recipient they intend to support. We will not divulge any other details unless legally obliged to do so.

From time to time, we may contact you about other services we think may be of interest to you. Please tick here if you do not wish to receive these

F. Confirmation and declaration

IMPORTANT NOTE:

Stewardship operates a zero tolerance policy towards bribery and corruption. In accepting grants from Stewardship, you confirm that you have suitable policies and procedures in place to prevent any part of the funds granted by Stewardship being used for a corrupt purpose, or to bribe any person or organisation in any part of the world, or otherwise in a way that would breach the requirements of the UK Bribery Act 2010.

By signing this form I confirm that the details on this form are correct and I have read, understood and agreed to the data protection and anti-bribery information listed.

Signed:

Print name:

Role in organisation:

Date:

Once complete, please return with relevant documents to: Stewardship, 1 Lamb's Passage, London EC1Y 8AB.

If you require any assistance when completing this application form, please contact our giving services team on 020 8502 8560.